

Hawkinge Primary School



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Dear Parents

It is that time of year again when I bombard you with forms to fill in! The forms we ask you to fill in ensure that your child is safe whilst in our care, which is obviously our prime concern.

Please do take the time to complete the forms and return to your **child's class teacher**. I have colour coded the forms to try and make the process easier for everyone! If I could ask you to return the forms by Friday we would appreciate that.

The forms are as follows:

- Medical form (yellow) Please complete this even if you think we know your child's medical needs - we want to ensure our records are totally up to date
- First Aid and contact numbers form (purple) **Please only write your mobile number down if it has changed and you have not received a text in the last month**
- E - safety rules and consent form (green)
- Use of photographs (blue)
- Registering for Free School Meals form (white) Please fill in even if your child is now entitled to free school meals in Reception, Year 1 and Year 2.

Sorry to give you so many letters at one time, but this way they should not get lost!! All letters will be published on the school website over the weekend - if you mislay one, please feel free to print another one off!

Below are key diary dates for the year:

- Staff Training Days - 3rd & 4th September, 4th January, 24th March & 1st July
- Parents Evenings - 3rd & 4th November, 24th & 25th February, 6th & 7th July
- Nativity 15th December (Reception, Years 1&2 only)
- Sports Day 24th June (reserve date - 30th June)

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